



Labour Community Platform (LCP)

Request for Proposal (RFP)



Department of Labour

(Under Ministry of Labour)

Procurement of a Labour Community Platform (LCP): Based on the Conceptual Design Provided by the Client, Requirement Identification, Design, Development/Customization, Testing, Implementation, Commissioning and Maintenance of a Software Solution for the Department of Labour (DOL)

Contract No.: FG/TB/02/2026

1. The Commissioner General, Department of Labour, Sri Lanka invites separated sealed Technical Proposals (TPs) and Financial Proposals (FPs) for the **Procurement of a Labour Community Platform (LCP): Based on the Conceptual Design Provided by the Client, Requirement Identification, Design, Development/Customization, Testing, Implementation, Commissioning and Maintenance of a Software Solution for the Department of Labour (DOL).**
2. Bidding will be conducted through the National Competitive Bidding (NCB – Single Stage Two Envelope Bidding Procedure) specified in the National Procurement Guidelines 2024 and are opened to all eligible bidders as defined in the Guidelines.
3. To be eligible for contract award, the successful bidder shall not have been blacklisted. The qualification criteria for the eligible bidders shall include the followings. (Additional qualification requirements are given in the Procurement Documents).
4. General Contractual Requirement.
 - i. The bidder shall be a legal entity duly incorporated and registered under the Companies Act, No. 07 of 2007 and subsequent amendments.
 - ii. The firm must have the legal right to submit the bid and should not have received any penalties given by any court in the last five years.
 - iii. The Bidder shall also submit the original of the registration issued under the Public Contract Act (PCA) No. (03) Of 1987.

5. Experiences

a) **General Experience**

The Bidder should have at least twelve (12) years of experience in Design, Development, Customization, Implementation, and Maintenance of Information System (IS) solutions prior to the Bid Submission Deadline.

b) **Specific Experience in contract of similar nature:**

- I. During the last seven (07) years, the Bidder shall have successfully completed at least two (02) custom software development or software deployment involving major customization contracts, each with a value of not less than Sri Lankan Rupees Forty Million (LKR 40 million) or USD 100,000 or equivalent, and shall have maintained these systems under valid maintenance/support agreements for a minimum of two (02) consecutive years.

AND

- II. During the last seven (07) years, the Bidder shall have successfully developed, deployed, and maintained at least one (01) public-facing web-based software application supporting a minimum active user base of 10,000 users, and shall have maintained these systems under valid maintenance/support agreements for a minimum of two (02) consecutive years.

Note:

Preference will be given to bidders with demonstrated experience in software development for the financial sector and / or solutions developed using open-source technology stacks.

6. Financial Capability

a) Average Annual Turnover:

The bidder should have a minimum average annual turnover of Sri Lankan Rupees One Hundred Fifty Million (LKR 150 million) or USD 500,000 or equivalent, as evidenced by audited financial reports, within the last three (03) years.

b) Financial Resources:

The Bidder must demonstrate access to or availability of financial resources, such as liquid assets, lines of credit, or other financial means, to meet the cash flow requirement of not less than Sri Lankan Rupees Thirty Million (LKR 30 million), net after considering Bidder's other commitments.

7. Interested Bidders may obtain further information from **Accountant (Procurement), Department of Labour, Finance Division, 9th Floor, Mehewara Piyesa Building, Colombo 05** or through Telephone: +94112104837, Email: dol.fin.procurement@gmail.com and inspect the Procurement Document free of charge during **09:00hrs to 15:00hrs.** on working days commencing from **May 11, 2026** at the above address.
8. A complete set of Procurement Documents in English can be purchased from DOL (address above para 7) by interested bidders on the submission of a written request on a business letterhead, and upon payment of a non-refundable fee of **LKR Twenty Thousand (LKR 20,000)** and the method of payment will be by cash.
9. Proposals must be delivered to DOL (address above para 7) on or before **15:00hrs on June 15, 2026.** Late proposals will be rejected. Technical Proposals will be opened soon after the proposal closing in the presence of the Bidders' representatives, who choose to attend at **15:00hrs on June 15, 2026.** All bids must be accompanied by a Bid Security in the form of bank guarantee for the value of **Sri Lankan Rupees One Million Five Hundred Thousand (LKR 1,500,000).**
10. A Pre- Bid Meeting will be held on **10:00hrs on May 20, 2026** at the **Auditorium, 5th Floor, Labour Secretariat Building, Colombo 05, Sri Lanka.**

Chairman
Department Procurement Committee (Major Contracts)
Department of Labour
Colombo 05
May 09, 2026