

MINISTRY OF LABOUR
DEPARTMENT OF LABOUR
INVITATION FOR BIDS

Department of Labour –Colombo 05

**Selection of a Service Provider for Provision of Facility Management Services for the Year
2026/2027 for Mehewara Piyesa and Labour Sectariate Buildings, Narahenpita, Colombo 05.**
(Contract No: FG/TB/31/2026)

1. The chairman, Department Procurement Committee, on behalf of the Department of Labour now invites sealed bids from eligible and qualified bidders to provide facility management service for Mehewara Piyesa and Labour Sectariate Buildings for **Two-years period**.

Mehewara Piyesa is a newly constructed building for the Department of Labour. The building consists with 02 basements, 03 upper-level parking, Ground floor, 27 Office floors with approximate area of 58, 819.sqm. We wish to select an institution to provide facility management services for Mehewara Piyesa Building. Details are available in the bidding document.

Scope of the services: Cleaning in partition/ glass, wall, ceiling, external slabs cleaning etc, electrical works, plumbing works in both wings of 1st, 3rd, 4th South wing & 5th floors on request from Department at the Labor Secretariat Building

2. To be eligible for contract award, the successful bidder shall possess an **average annual turnover of at least Rs. 75 million during the last three (03) years and five (05) years' experience in providing facility management service for high-rise buildings above 10 floors**. Further, the eligible institution registered with CIDA minimum of EM1 / C1/C2/C3/C4 Grade in building construction would be an additional qualification.

“The bidders shall also register themselves with registrar of public contracts, Sri Lanka, in term of the Public Contracts Act No. 03 of 1987. The original certificate of registration (PCA 03) shall be submitted with the bid. The procurement shall not be awarded to any bidder unless such bidder had submitted the PCA 03 certificate”.

3. Bidding will be conducted through National Competitive Bidding, Single Stage Two-Envelope bidding procedure
4. Interested eligible bidders may obtain further information from the **Accountant (Procurement), Department of Labour, 9th Floor, Finance Division, “Mehewara Piyesa” Building, Narahenpita, Colombo 05** and Bidders may inspect the Bidding Documents at the same address on any working day from **9:00 hrs to 15:00 hrs** until **June 04, 2026**. Contact numbers are: Phone:011-2104837 Facsimile:011-2581393 email address: dol.fin.procurement@gmail.com
5. A complete set of Bidding Document in English language maybe purchased by interested bidders on the submission of a written application to the above address from **May 15, 2026** until **June 04, 2026** from **9:00 hrs to 15:00 hrs** upon payment of a non-refundable fee of **Rupees Three Thousand Five Hundred (Rs. 3,500)**. The method of payment will be cash.
6. Bids shall be hand delivered or sent by registered post to the Chairman, Department Procurement Committee, Department of Labour, 9thFloor, Finance Division, “Mehewara Piyesa” Building, Colombo 05 to at or before **14:00 hrs** on **June 05, 2026**. Late submissions will be unopened and returned. Bids will be opened soon after closing at the above address in presence of the bidders' representatives who choose to attend.
7. Bids shall be valid for a period of 77 days until **August 21, 2026**.
8. All Bids shall be accompanied by a bid Security which shall be;
 - In the form included in the section -10 of the Bidding document.
 - In Favor of Commissioner General of Labour
 - For an amount of **Rupees Seven Hundred Fifty Thousand (Rs. 750,000)**
 - Valid up to **September 18, 2026**.
 - Issued by one of the agencies indicated in the clause ITB 12 of the schedule.

Chairman,
Department Procurement Committee
Department of Labour, Colombo 05