



INVITATION FOR BIDS (IFB)
Department of Labour –Colombo 05
Selection of a Service Provider for Provision of Janitorial Services- 2022
CONTRACT No: FG/TB/37/2022

Commissioner General of Labour now invites sealed bids from eligible and qualified bidders to provide Janitorial services for Labour Secretariat building located at Narahenpita, Colombo 05. Complete details are included in the bidding document.

2.To be eligible for the contract award, the successful bidder shall have at least 30 nos of employees employed in the institute & 5 years' experience in providing Janitorial services. Priority will be given to the compliance with labour rules & regulations, and for compliance with existing rates of payments. The Department of Labour examines whether the selected organization has adhered to the labour rules and regulations during the last five years.

3.Bidding will be conducted through the National Competitive Bidding (NCB) procedure.

4.Interested eligible bidders may obtain further information from the Chief Accountant, Department of Labour, 9th floor, Mehwara Piyesa, Narahenpita, Colombo 05 (Telephone 011-2104837) and inspect the bidding documents free of charge at the same address from 9.00 am to 3.00 pm on working days from 12th August 2022 until 01st of September 2022.

5.A complete set of Bidding document in English language may be purchased by interested bidders from the Finance division, Department of Labour, 9th floor, Mehwara Piyesa, Narahenpita,Colombo 05 from 12th August 2022 until 01st of September 2022 9.00 AM to 3.00 PM during working days upon submission of a written application on or before 3.00 PM on 01st of September 2022 and upon payment of a **non-refundable fee of Two Thousand Sri Lankan Rupees (LKR 2,000.00)**. The method of payment will be cash.

6.The bids shall be delivered to the above address or shall be deposited in the Tender Box placed at the address above on or before **02nd of September 2022 at 2.00 PM**. Late bids will be rejected. Bids will be opened soon after closing in the presence of bidders' representatives who choose to attend.

7.Bids shall be valid up to 4th of November 2022.

8.All bids shall be accompanied by a **“Bid-Security”, of Sri Lankan Rupees Fifty Thousand (LKR 50,000.00)** obtained from a commercial bank operating in Sri Lanka approved by the Central Bank of Sri Lanka in the form of an unconditional and on demand guarantee and shall be valid up to 18th November 2022.

Commissioner General of Labour
Department of Labour
Narahenpita,
Colombo 05.

Telephone: 011-2104825 /011-2104837

Fax number: 011-2581393

Electronic mail address: dol.fin.procurement@gmail.com

