



DEPARTMENT OF LABOUR REQUEST FOR EXPRESSIONS OF INTEREST

Assignment Title: Consultant to identify and develop the Business process Improvement study for the Department of Labour

Assignment No: FG/TB/53/2021

The Department of Labour, which is under the Ministry of Labour, is the main government institution established to ensure the rights and social security of employees in semi government and private sectors. Department of Labour consists 13 Principle Divisions, 11 Zonal Labour Offices, 40 District Labour Offices, 17 Sub Labour offices and 10 District Factory Inspecting Engineer's Offices.

Department of Labour intends to procure and obtain the services of a consultant firm to conduct a comprehensive system study in order to document the business process and propose new ICT solutions to the Labour department and the solution should meet all functional and technical requirements including hardware and networking requirements of Department of Labour. And consultant should provide the consultancy support for the Department of Labour.

Department of Labour now invites Expressions of Interest (Eols) from eligible consultancy firms to who are willing to undertake this assignment. Eol must include requested information as specified in the "Eol Information Form" along with documentary evidence in Technical Competency, experience in carrying out assignments of a similar nature and complexity, Experience in developing Business Process Improvement study and Experience in web and mobile based application and Database performance management, etc.

The "Terms of Reference" and "Eol Information Form" is now available at Department of Labour and interested parties may download these documents from the website http://labourdept.gov.lk/index.php?option=com_content&view=article&id=185&Itemid=85&lang=en

Consultation Firm will be selected in accordance with the procedures set out in the Government Guidelines: Selection and Employment of Consultants following Quality and Cost Base Selection (QCBS) method. All interested parties are informed that all documentations shall be in English Language.

Interested parties may obtain further information from Finance Division, Department of Labour, 9th floor, "Mehewara Piyesa" Building, Colombo 05. Telephone: +94 11 2587415, Email: dol.fin.procurement@gmail.com

Eol including all requested information must be delivered no later than **29.10.2021** , **2.00 pm** either: (i) hand delivered or (ii) by post to the address; Finance Division, Department of Labour, 9th floor, "Mehewara Piyesa" Building, Colombo 05.

Envelope containing the Eol to be marked "**Consultant to identify and develop the Business process Improvement study for the Department of Labour - FG/TB/53/2021**"

The Chairman,
Department Procurement Committee (Consultant),
Department of Labour,
Colombo 05.

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