

**INVITAION FOR BIDS (IFB)**  
**Department of Labour – Colombo 05**  
**Supply of Furniture & Office Equipment**  
**IFB NO: FG/TB/80/2021**

The Chairman of Department Procurement Committee on behalf of the Commissioner General of Labour now invites sealed bids for supply of Furniture & Office equipment from eligible and qualified bidders possessing a minimum of 5 years' experience in the sale of furniture & office equipment. Complete details are included in the bidding document. All bids must be accompanied by a bid security (Bank Guarantee or Cash) as indicated in the table below.

Item No	Description of the Item	Quantity	Amount of Bid Security (Rs.)	
			By Bank Guarantee	By Cash
1.	Executive Table	12	20,400.00	10,200.00
2.	Executive High Back Chair	12	4,800.00	2,400.00
3.	Link Chairs	12	6,000.00	3,000.00
4.	Sofa Set	03	4,400.00	2,200.00
5.	Executive Medium Back Chair	250	77,500.00	38,750.00
6.	Visitors Chair	286	85,800.00	42,900.00
7.	4 Drawer Steel File Cabinet	308	152,600.00	76,300.00
8.	Steel Rack	42	12,600.00	6,300.00
9.	Steel Almirah	275	11,200.00	5,600.00

Bidders are allowed to quote one or more items. If any bidder quote more items, one bid security can be submitted for cumulative amount of bid security related to such items.

2. Bidding will be conducted through the National Competitive Bidding (NCB) procedure.

3. Interested eligible bidders may obtain further information from the Finance Division, Department of Labour, 9<sup>th</sup> floor, “Mehewara Piyasa” Building, Colombo 05 (Telephone 0112587415) and inspect the bidding documents free of charge from 9.00 am to 2.00 pm on working days from 15<sup>th</sup> September 2021 to 05<sup>th</sup> October 2021.

4. A complete set of bidding document in English language may be purchased by interested bidders from the Finance division upon submission of a written application and payment of

non-refundable fee of Rs. 10,000.00 on or before 2.00 pm 05<sup>th</sup> October 2021 (The payment will be made in cash).

5. Bids must be delivered to the Finance Division, Department of Labour, 9th floor, “Mehewara Piyasa” Building, Colombo 05 on or before 05th October 2021 at 2.30 pm. Late bids will be unopened & returned. Bids will be opened in the presence of the bidders’ representatives who choose to attend in person at the address given above after closing of bids.

Chairman

Department Procurement Committee (Major)

Department Of Labour

Colombo 05