

SUBMISSION FORMAT

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – FIRMS SELECTION)**

Government of Sri Lanka

Contract name: Consultant to identify and develop the Business process Improvement study for the Department of Labour

Contract name Number: FG/TB/53/2021

Expression of Interest (EOI) Consulting Firms- submission format

I. Consulting Firm Information

Consultant Name:
Country

II. Eligibility

Declaration

We hereby declare that:

- (i) We have read the advertisement, including the terms of reference (TOR), for this assignment;
- (ii) We have not been engaged to prepare such TOR as a firm, sub consultancy, or joint venture; and
- (iii) No full-time or part-time or contracted expert employed by our firm, sub consultancy, or joint venture has been engaged to prepare such TOR.

We further confirm that, if any of one or more of our experts is engaged to prepare TOR for any ensuing assignment as part of our work product under the assignment to which this advertisement relates, our firm and any such expert(s) will be disqualified from short-listing and/or participation in such follow-on assignment.

Lead Firm	
Signed by: Position :	
Associate/Partner 1	
Signed by: Position :	
Associate/Partner 2	
Signed by: Position :	
Associate/Partner 3	
Signed by: Position :	

III. Assignment Specific Qualifications and Experience

Your REOI shall demonstrate technical competence and geographical experience based on project references

A. Technical Competence

Highlight the technical qualifications of your entity/consortium including the availability of staff in undertaking similar assignments. Provide details of past experiences working with similar project authorities.

A1 - Based on the attached reference project sheets and the firm’s performance, highlight the technical qualifications including experience of your firm/sub consultancy/joint venture (maximum of 6 pages – Refer Annex 1 – Project sheet).When the firm submitting the information special attention should be given to the following areas;

Technical qualification of the firm and experience of the firm with projects of similar nature should be explained by providing at least 2 similar nature projects which includes following features (Please clearly state whether yes/no if you have experience in each area) if 'Yes' elaborate how it was used

- Web and mobile based application
- SOA and middleware (ESB, API Manager)
- Container and VM based cloud deployment
- SMS and payment gateway integration
- Implementation of nonfunctional requirements (performance, security, high availability, usability etc.)
- SQA process
- Database performance management
- Experience in network operations and implementation of LAN, WAN, MAN, and WLAN

B. Other Information (maximum of 500 words, attach brochures)

C. Project References

Please select most relevant projects to demonstrate the firm’s technical qualifications and geographical experience (maximum 10 projects).

SN	Project	Value	Period	Client	Country	Firm
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

III. Eligibility Declaration¹

We, the undersigned, certify to the best of our knowledge and belief:

- We have read the advertisement,
- We confirm that the project references submitted as part of this EOI accurately reflect the experience of the specified firm/consortium.
- None of the proposed consortiums are subsidiaries of and/or dependent on the Executing Agency or the Implementing Agency or individuals related to them.

Signature

Project Sheets

Project 1 of __

1. Project Name			
2. Name of Client			
3. Country	Project location within Country		
4. Participation	Individual Firm	<input type="checkbox"/>	J / V Participated as,
			Lead Firm <input type="checkbox"/>
			Associate <input type="checkbox"/>
5. Value of Services	Rs.		
6. Source of Financing			
7. Consultancy Services			
(i). No. of staff			
(ii). No. of person months			
8. Length of Consultancy Assignme			
(i). Start Date	(dd/mm/yyyy)		
(ii). Completion Date	(dd/mm/yyyy)		
9. Name of Associate Firms (if any)			
10. No. of Person-Months of Professional Staff Provided by Associated Firm(s)			
11. Name Team Members (Project Director/Coordinator, Team Leader) Involved and Functions Performed			
12. Detailed Description of the Project.			
<ul style="list-style-type: none"> - Domain Area of the Project - High Level Features - Use of Technology 			
13. Detailed Description of the Actual Services Provided by your Firm			
14.			
(i) Web and Mobile based Application			
(ii) SOA and middleware (ESB, API Manager)			
(iii) Container and VM based cloud deployment			

(iv) SMS and payment gateway integration	
(v) Implementation of nonfunctional requirements (performance, security, high availability, usability etc.)	
(vi) SQA process	
(vii) Database performance management	
(viii) Implentation & managing LAN , WAN , MAN , Wireless Networks	