## Annex - 01

Core Processes	
1.00	Labour inspectorate (including the complaint handling and investigation)
2.00	Employer, employee and trade union registration
3.00	EPF benefits
4.00	Legal process
5.00	Compliance
6.00	Labour standards

Supporting Processes		
7.00	Administration (personnel)	
8.00	Finance	
9.00	Maintenance (building, vehicles, services of security, janitorial, FMI)	
10.00	Communication (between divisions, labour inspectorate, external parties)	
11.00	Awareness	
12.00	Record keeping	
13.00	Supply and logistics	
14.00	Inter-agency coordination	
15.00	Hostel administration	